



TKA's Fall 2018  
Boutique & Trunk Show  
Vendor Agreement

| OFFICE USE ONLY |       |
|-----------------|-------|
| DATE            | / /   |
| AMOUNT          |       |
| CHECK #         |       |
| WAIVER          | Y / N |
|                 |       |

*Thank you for your interest in participating in our Boutique & Trunk Show*

- ❖ Event Date/Time: Wednesday, September 26, 2018 from 8:30 am - 4:30 pm
- ❖ Location: M. Nelson Loveland Athletic Center on The King's Academy Campus
- ❖ Set Up Date/Time: Tuesday, September 25 - Time TBD  
Wednesday, September 26 - 7:00 a.m. - 8:30 a.m.
- ❖ Vendor Requirements:
  - \$100 per 8' x 5' space (non-refundable)
  - 10% donation of sales
  - Donation of one item valued at \$50 or more – per contracted space
  - Submission of **Waiver, Release and Hold Harmless Agreement**
- ❖ TKA will provide 8' or 6' vendor tables (size based on availability and on a first come first served basis) Vendor must provide floor-length table linens to cover all visible sides of table.
- ❖ TKA will provide event-specific receipt books **required** for vendor use.
- ❖ A limited number of vendors will be selected based on space availability and duplication of merchandise.
- ❖ The sale of counterfeit and non-authentic merchandise is prohibited.
- ❖ Vendors will be sent an email confirmation once contract is accepted.

Business Name \_\_\_\_\_ Contact \_\_\_\_\_ Phone \_\_\_\_\_

Web Address \_\_\_\_\_ E-Mail \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Vendor Fee includes

\$100 per 8' x 5' space x \_\_\_\_\_ # of tables (**non-refundable**)

My company will donate \_\_\_\_\_% of sales (minimum 10%)

I agree to donate one item valued at \$50 or more - per contracted space

Amount Enclosed \$ \_\_\_\_\_

By signing this contract, I am agreeing to the aforementioned requirements.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Return completed form with payment ASAP as space is limited. Keep copy for your records.**

Registrations fees must be submitted with application; however, will only be processed upon acceptance of registration.

For more information, contact Rosario Larson at (561) 686-4244 ext. 319.

Please make checks payable to **The King's Academy** 8401 Belvedere Road, West Palm Beach, FL 33411

In order for the event to offer a variety of unique merchandise, we need more information about your inventory. Please take a moment to tell give us more information about what you will be selling at the Boutique.

| <u>Business Name</u>                    | Percent of Inventory | <b>Particular Style/ Type/ Specific Line</b><br>Please indicate brand name as well as particular type in a category (i.e. designer bags vs hand crafted, beach bags vs evening bags, fine jewelry vs fashion jewelry, flip flops vs dress shoes etc) |
|---|----------------------|--|
| <b>Category of Merchandise</b>          |                      |  |
| Jewelry                                 |                      |  |
| Women's Clothing                        |                      |  |
| Children's Clothing                     |                      |  |
| Handbags/ Totes                         |                      |  |
| Shoes                                   |                      |  |
| Fashion Accessories (belts, scarves...) |                      |  |
| Hair Accessories                        |                      |  |
| Home Décor/Entertaining                 |                      |  |
|   |                      |  |
|   |                      |  |

Table Preference ----- 8' Table or 6' Table or No Table (circle one)

Will you have any merchandise racks? ----- Yes No (circle one)

Will you have any additional displays taller than 6'? -----Yes No (circle one)

Do you need electricity? ----- Yes No (circle one)

Other Special Needs and Set-up Requests \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**(Fulfillment of Requests is Not Guaranteed)**

## Waiver, Release and Hold Harmless Agreement

In consideration of permission granted by The King's Academy, Inc. allowing me to participate in The King's Academy Boutique & Trunk Show which will occur on September 26, 2018.

I represent, covenant and agree, on behalf of myself and my heirs, assigns, and any other person claiming by, under or through me, as follows:

1. I accept and voluntarily incur all risks of any injuries, damages, or harm which arise during or result from my participation in the Activity, regardless of whether or not caused in whole or in part by the negligence or other fault of The King's Academy, Inc., and/or its or their departments, trustees, affiliates, employees, officers, agents or insurers ("Released Parties").
2. I waive all claims against any of the Released Parties for any injuries, damages, losses or claims, whether known and unknown, which arise during or result from my participation in the Activity, regardless of whether or not caused in whole or part by the negligence or other fault of any of the Released Parties. I release and forever discharge the Released Parties from all such claims.
3. I agree to indemnify and hold the Released Parties harmless from all losses, liabilities, damages, costs or expenses (including but not limited to reasonable attorneys' fees and other litigation costs and expenses) incurred by any of the Released Parties as a result of any claims or suits that I (or anyone claiming by, under or through me) may bring against any of the Released Parties to recover any losses, liabilities, costs, damages, or expenses which arise during or result from my participation in the Activity, regardless of whether or not caused in whole or part by the negligence or other fault of any of the Released Parties.

I have carefully read and reviewed this Waiver, Release and Hold Harmless Agreement. I understand it fully and I execute it voluntarily.

Business Name: \_\_\_\_\_ Date: \_\_\_\_\_  
(Please Print)

Responsible Party: \_\_\_\_\_ Signature: \_\_\_\_\_  
(Please Print)

Witness: \_\_\_\_\_ Signature: \_\_\_\_\_  
(Please Print)