



OFFICE OF THE PRESIDENT
RANDAL L. MARTIN

June 9, 2020

Dear Parents / Guardians,

I hope you are having a restful and enjoyable summer. We are looking forward to the 2020-2021 school year and the opportunity of working with your student(s). The following information will help you get off to a good start this upcoming year.

- **JK (Only):** **Welcome Night:** Friday, August 7
- **K (Only)** **Welcome Night:** Monday, August 10
Locate Classrooms / Meet your Teachers
Check-In at your classroom entering at the Sansbury Rd. entrance

- **Virtual Prayer:** Wednesday, August 12
 - 9:45 a.m. **Prayer:** Please join us virtually as we pray for our school.
Link will be provided in future communication.

- **Opening Day of School:** Thursday, August 13 beginning at 8:10 a.m.

- **Important - 2020-2021 New School Year Information:** New school year information is available on TKA.net for your reference and information. All forms, flyers, parent checklist and other information may be found under **K+** on the Home Page, then click on **2020-2021 New School Year Information**.

- **Important - Immunizations:** **ALL** immunizations for students in grades JK, Kindergarten, and 7th grade **must be completed and required forms returned PRIOR TO the first day of school, August 13. Until this requirement is met, your student will be unable to attend school.** Please check with your doctor's office to find out if your JK, Kindergarten and/or 7th grade student is up-to-date with his/her immunizations.

- **Important - Travel:** **ALL** students traveling out of the country or to an area with a high volume of Covid-19 cases are required to report travel. In addition, students will be required to complete a **Screening Questionnaire** prior to returning to school. Both forms can be found on TKA.net and located under the **K+** on the home page, then click on Travel.

- **The 2020-2021 TKA Parent-Student Handbook:** The Parent-Student Handbook is available after June 15 on Renweb. Login to your parent Renweb account and click on the menu bar and look for **Resource Documents > Parent Student Handbook**.

- **Bus Routes:** Bus drivers will call you by Friday, August 7, with approximate pick-up and drop-off times for your student(s). Please be aware that time fluctuations may occur in the first few weeks.

- **Middle School/High School Athletes (6th- 12th):** Please note that all MS/HS athletes must have primary insurance or supplemental athletic participation insurance in order to participate in Sports at TKA. Insurance name and policy number must be listed on **FHSAA EL3** Form as part of the student athlete packet, found at TKALions.net.

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- **Tuition Payments:** The first tuition payment was due June 1. Tuition payments are due the first day each month, unless paying once or twice a year. Any questions regarding tuition should be directed to the Business Office at (561) 686-4244, extension 366.

- **First Day Procedures:** School begins on Thursday, August 13 at 8:10 a.m. for both Elementary and MS/HS.
 - **JK – 6th Grade Parent Drop Off:** Students will be dropped off from the car line and will walk to their classrooms between 8:00-8:10 a.m. on Thursday, August 13.
 - **Parents of JK - 6th Students:** Parents, print all required **Elementary forms** from TKA website under **K+/2020-2021 New School Year Information**. Complete one of the following forms per student 1) Transportation/Dismissal Form, 2) Lunch Permission Slip and 3) Student Honor Code and Parent Pledge Form. Return these completed forms to your student’s classroom teacher on **the first day of school**.
 - **JK - 6th Students:** Your homeroom teacher will email you after August 7.
 - **MS/HS Students (7th - 12th):** Students may access their schedules from RenWeb (TKA database using the RenWeb login tab located on the top right on TKA Home Page) after August 3. The student schedule will include their locker # and locker combination. Middle and High School students should therefore proceed directly to their locker and their first period class once they arrive on campus on August 13. Any student without a schedule for any reason should report to the Registrar’s Office located in the MS/HS Administrative Office. For technology assistance, contact the Technology Department at 561- 307-2411.

- **Parent Orientation Night:** Mark your calendar today! These orientation nights are a crucial communication time between TKA parents and school faculty, coaches, and administrators. We require that at least one parent/guardian attend the orientation program. JK – 6th grade Orientation will be held virtually, a link will be provided by your teacher. MS/HS Orientations will also be held virtually and a link will be provided by each teacher.

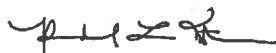
JK	Friday, August 7	6:00 p.m. Virtual
K	Monday, August 10	6:00 p. m. Virtual
Elementary (1st - 6th)	Wednesday, August 12	7:00 p.m. Virtual
Middle/High School	Wednesday, August 12	6:00 p.m. Virtual

- **Parent Volunteers:** We welcome and encourage our parents to be involved in our volunteer program. If you are interested in volunteering at TKA, contact your student’s teacher, coach, the Parent Teacher Fellowship, or contact the Development Office for more information.

- **Personal Information:** It is vital that you keep TKA informed of any changes in address, phone numbers, email addresses, child custody issues, and emergency contact numbers throughout the year. Please make changes directly through RenWeb then ParentsWeb Account (under Web Forms), **and** notify the TKA Receptionist immediately concerning any change in your contact/status information.

As a new school year approaches, please continue to pray that we will have a safe and productive year educating the future Christian leaders of our world. As in all things, we need the wisdom and guidance of our Lord, and we covet your prayers. Thank you so much for entrusting your student(s) to us.

Sincerely in Christ,



Randal L. Martin
President

RLM/pm
Enclosures